



SPRINGFIELD

NEBRASKA

CITY COUNCIL AGENDA – SPECIAL MEETING

Thursday, May 21, 2026, at 7:00 p.m.

Springfield City Hall
170 North 3rd Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Minutes of the May 5, 2026, Council Meeting
2. Approve Claims
3. Approve Treasurer's Report
4. Consider a request from the Nebraska Community Blood Bank to close Railroad Street from Main Street to Cedar Street to park their blood mobile bus for a blood drive on Friday, June 12, 2026, from 7:45 a.m. to 3:00 p.m.

REGULAR AGENDA

1. **Tabled May 5, 2026.** Consider approval of a bid for the construction of pickleball courts at City Park
2. **Tabled May 5, 2026.** Consider approval of a bid for the construction of a roof over an existing material bay at the city's maintenance facility

3. Consider an updated offer from Vertical Bridge to amend the lease agreement for the telecommunications tower located at Buffalo Park
4. Consider a request from Goodwill Industries to place a donation truck in the lower parking lot on the city's vacant lot at 1st and Main Streets for resident drop-off following the community-wide garage sale weekend
5. Offer employment to candidate for the part-time library assistant position
6. Offer employment to candidate(s) for the seasonal grounds and maintenance worker position(s)
7. Consider approval of a \$1.00/hour pay increase for Barb Henninger, City Clerk, for obtaining her certificate for the third year of Clerk Institute
8. Discuss Utility Billing Clerk Jody Baughman's annual review and consider a proposed merit increase

DEPARTMENT REPORTS

1. Water & Sewer Department – Mike Neitzel
2. Library & Community Building – Michael Herzog
3. Parks Department & Community Events – Kacie Murtha
4. Street Department – Dan Craney
5. Mayor's Report – Bob Roseland
6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

ADJOURNMENT

MINUTES

A special meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 p.m. on Thursday, May 21, 2026, at City Hall. Present were Mayor Bob Roseland; Council Members: Mike Neitzel, Michael Herzog, Kacie Murtha. Absent was Council Member: Dan Craney. Notice of this meeting was given in advance by posting in three public places, one of the

designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Consent Agenda

Motion by Herzog, seconded by Neitzel, to approve the Consent Agenda. AYES: Neitzel, Herzog, Murtha. NAYS: None. ABSENT: Craney. Motion carried.

Check #	Account ID	Account Description	Name	Debit Amount
General				
51092	7045-10-10	Prof Svcs-Tech Support-Gen	Core Technologies, Inc	1,613.50
51093	8140-10-10	R&M Equipment-Gen	Eakes Office Solutions	126.29
51100	7250-10-10	Publication Costs-Gen	Suburban Newspapers	29.18
EFTPS	7270-10-10	Insurance-Gen	Travelers	52.02
			Total	1,820.99
Sales Tax				
51091	9176-15-10	Soccer Fields-SlsTx	Confluence, Inc	9,902.50
51096	9089-15-10	Community Events-SlsTx	J&M Displays, Inc	5,275.00
			Total	15,177.50
Library				
51088	7455-20-10	Internet-Lib	Charter Communications	29.99
51094	8060-20-10	Books/Videos/Maps-Lib	Cengage Learning Inc/Gale	26.99
51097	8060-20-10	Books/Videos/Maps-Lib	Lerner Publishing Group Inc	109.94
EFTPS	7270-20-10	Insurance-Lib	Travelers	24.48
			Total	191.40
Park				
51089	8030-30-10	Supplies-Prk	Colonial Research Chemical Corp.	330.06
51095	7290-30-10	Uniform Allowance-Prk	Haney Shoe Store	106.00
EFTPS	7270-30-10	Insurance-Prk	Travelers	33.66
			Total	469.72
Soccer				
51089	8030-35-10	Supplies-Scr	Colonial Research Chemical Corp.	330.05
			Total	330.05
Community Building				
EFTPS	7270-40-10	Insurance-CommBldg	Travelers	18.36
			Total	18.36

Water				
51090	9202-50-20	Lead Pipe Replacement-Wtr	Concrete Delivered LLC	1,729.44
51098	7330-50-20	Telephone-Wtr	NE Technology & Telecomm	280.08
51099	7420-50-20	Testing-Wtr	Pace Analytical Services	679.00
51101	9202-50-20	Lead Pipe Replacement-Wtr	Sunbelt Rentals	5,962.74
51103	7330-50-20	Telephone-Wtr	Verizon Wireless	48.65
51103	9155-50-20	GIS-Wtr	Verizon Wireless	6.67
EFTPS	7270-50-20	Insurance-Wtr	Travelers	58.14
			Total	8,764.72
Sewer				
51102	8160-60-30	R&M Grounds-Swr	Utilities Service Group	1,787.50
51103	7330-60-30	Telephone-Swr	Verizon Wireless	8.63
51103	9155-60-30	GIS-Swr	Verizon Wireless	6.68
EFTPS	7270-60-30	Insurance-Swr	Travelers	42.84
			Total	1,845.65
Street				
51089	8030-70-40	Supplies-Str	Colonial Research Chemical Corp.	330.05
51090	8090-70-40	Asphalt & Concrete-Str	Concrete Delivered LLC	1,062.75
51095	7290-70-40	Uniform Allowance-Str	Haney Shoe Store	105.99
51098	7330-70-40	Telephone-Str	NE Technology & Telecomm	102.31
51101	9015-70-40	Equipment Rental-Str	Sunbelt Rentals	(366.97)
51103	7330-70-40	Telephone-Str	Verizon Wireless	8.63
51103	9155-70-40	GIS-Str	Verizon Wireless	6.67
EFTPS	7270-70-40	Insurance-Str	Travelers	76.50
51104	8200-70-40	Miscellaneous-Str	Robert Brazda	55.00
			Total	1,380.93
			Grand Total	29,999.32

The City Treasurer reported a balance on hand of \$6,876,469.67 in cash assets; Prestige Treasury, \$214,460.59; Prestige Bond, \$1,507,998.98; Keno Community Betterment, \$506,166.93; Keno Progressive Jackpot, \$50,466.72; Water Deposit Savings, \$4,303.36; Refundable Deposits Savings, \$1,256.37; Water Tower Savings, \$447,689.91; Sewer Restricted, \$448,937.56; Water Capital Facilities Fees, \$184,917.99; Sewer Capital Facilities Fees, \$1,223,838.77; City Sales Tax, \$10,321,883.62; City Sales Tax-Sweep, \$53,165,096.84; Money Market Library Bricks, \$993.34; Government Securities, \$126,234.67; Library Savings-Estate Donation, \$1,672.26; Pinnacle Bank-ASIP, \$388,360.83; Time Certificates as follows: Bond, \$87,522.22; Tower, \$65,570.16; Water, \$141,178.67; Library Restricted, \$35,506.57; Cash Receipts, \$2,326,448.06; Cash Disbursements, \$200,420.21.

Regular Agenda

Agenda Item 1. Kathleen Gottsch, City Administrator, reported that Tyler Holdorf, Parks Director, reached out to Jensen Gardens to request an updated proposal for a two-court pickleball court with the same specifications as outlined in the quote from Tennis Courts Unlimited, as well as to inquire how many courts they have installed. To date, Holdorf has not received an updated proposal. Through further inquiries, we have learned that Tennis Courts Unlimited is the preferred vendor. Murtha inquired if there would be a sidewalk installed from the parking lot to the courts. Gottsch stated that a sidewalk would be installed at some point by city staff. Motion by Murtha, seconded by Neitzel, to approve the bid from Tennis Courts Unlimited Inc. in the amount of \$67,786.00 to construction two pickleball courts with a 6” chain link fence around the perimeter, contingent upon them providing the city with a payment bond, insurance certificate and W9 form. AYES: Neitzel, Herzog, Murtha. NAYS: None. ABSENT: Craney. Motion carried.

Agenda Item 2. Motion by Murtha, seconded by Herzog, to table agenda item 2, regarding approval of a bid for the construction of a roof over an existing material bay at the city’s maintenance facility, until the June 1, 2026, Council meeting. AYES: Neitzel, Herzog, Murtha. NAYS: None. ABSENT: Craney. Motion carried.

Agenda Item 3. Gottsch reviewed a new request from Tower Alliance-Vertical Bridge to amend the financial terms of the lease of the telecommunications tower located at Buffalo Park. Motion by Neitzel, seconded by Herzog, to deny the request from Tower Alliance-Vertical Bridge to amend the financial terms of the Buffalo Park telecommunications tower lease agreement. AYES: Neitzel, Herzog, Murtha. NAYS: None, ABSENT: Craney. Motion carried.

Agenda Item 4. Gottsch reviewed the request from Goodwill Industries to place a donation truck in town following the community-wide garage sales scheduled for June 4-6, 2026. Murtha stated that she is good with them having a truck in town for three hours on June 6, 2026, so long as it is staffed by Goodwill employees. Motion by Neitzel, seconded by Herzog, to allow Goodwill Industries to park a staffed donation truck at 1st and Main Streets on Saturday, June 6, 2026, for three hours following the closing of the city-wide garage sales. AYES: Neitzel, Herzog, Murtha. NAYS: None. ABSENT: Craney. Motion carried.

Agenda Items 5-8. Motion by Herzog, seconded by Neitzel, to move (1) agenda item 5, regarding offering employment to a candidate for the part-time library assistant position, (2) agenda item 6, regarding offering employment to a candidate(s) for the seasonal grounds and maintenance worker position(s), (3) agenda item 7, regarding a \$1.00/hour pay increase for Barb Henninger, City Clerk, for obtaining her certificate for the third year of Clerk Institute, and (4) agenda item 8, regarding Utility Billing Clerk Jody Baughman’s annual review and proposed merit increase, into executive session. AYES: Neitzel, Herzog, Murtha. NAYS: None. ABSENT: Craney. Motion carried.

Department Reports

Agenda Item 1. No department report from Neitzel.

Agenda Item 2. Herzog reported that the community building has been busy with rentals. The library is busy with the close of the school year and summer events.

Agenda Item 3. Murtha reported that during the inspection to open the splash pad for the season, Holdorf discovered that the computer panel was broken from water damage. Gottsch added that this is the original panel that was purchased in 2014. It does not appear to have been damaged from vandalism. Everything was in working condition at the close of the season last year. A new computer panel needs to be ordered. Holdorf will look into a better way to winterize going forward. Parts will take at least three weeks to arrive, so the splash pad won't open until at least the middle of June.

Agenda Item 4. No department report from Craney.

Agenda Item 5. Mayor Roseland reported that he needs to line up a meeting with the Sarpy County Museum.

Agenda Item 6. No additional department reports from city staff.

Executive Session

Motion by Murtha, seconded by Neitzel, to enter into executive session at 7:21 p.m. for the purpose of personnel matters. AYES: Neitzel, Herzog, Murtha. NAYS: None. ABSENT: Craney. Motion carried.

Motion by Herzog, seconded by Neitzel, to leave executive session at 7:35 p.m. AYES: Neitzel, Herzog, Murtha. NAYS: None. ABSENT: Craney. Motion carried.

Motion by Herzog, seconded by Murtha, to offer the part-time library assistant position to Maggie Hudson for 12 hours a week at \$15.00/hour. AYES: Neitzel, Herzog, Murtha. NAYS: None. ABSENT: Craney. Motion carried.

Motion by Neitzel, seconded by Herzog, to offer seasonal grounds and maintenance worker positions to Ace Baughman and Cody Banks at \$16.00/hour. AYES: Neitzel, Herzog, Murtha. NAYS: None. ABSENT: Craney. Motion carried.

Motion by Murtha, seconded by Herzog, to approve a \$1.00/hour pay increase to Barb Henninger, City Clerk, for obtaining her certificate for the third year of Clerk Institute. AYES: Neitzel, Herzog, Murtha. NAYS: None. ABSENT: Craney. Motion carried.

Motion by Neitzel, seconded by Herzog, to give Jody Baughman, Utility Billing Clerk, a 4% annual merit increase. AYES: Neitzel, Herzog, Murtha. NAYS: None. ABSENT: Craney. Motion carried.

Adjournment

Motion by Herzog, seconded by Murtha, to adjourn. AYES: Nietzel, Herzog, Murtha. NAYS: None. ABSENT: Craney. Meeting adjourned at 7:37 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on May 21, 2026; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Barbara Henninger
City Clerk

Robert Roseland, Mayor

Date

Barbara Henninger, City Clerk

Date